

# BY-LAWS AS AMENDED FEB 6<sup>TH</sup>, 2023 EAST RIVER AMATEUR RADIO CLUB, INC



## Article I – Membership

- Section 1 All persons interested in amateur radio shall be eligible for membership.
- Section 2\* There shall be four classes of membership:
- Full membership
  - Full membership with an additional licensed family member
  - Associate membership
  - Honorary membership
- Section 3\* Description of Membership classifications
- (a) **Full members** shall be licensed amateur radio operators.
  - (b) **Full membership with an additional licensed family member**
  - (c) **Associate members** need not be licensed amateur radio operators.
  - (d) **Honorary members:** The Board of Directors (at times) may see fit to nominate specific individuals or clubs as Honorary members. Prerequisites for nomination are a significant contribution to or service performed for the club. A two-thirds majority (of voting members at the meeting) must approve nominations. Honorary membership shall be in the form of a certificate and can be awarded more than once. Honorary membership shall not exceed 23 months from the approval date, end no later than December 31st of the following year, and will be placed on the club's membership roster.
- Section 4 Applications (for membership/renewal) **must be submitted in writing.** Each applicant must express a willingness to abide by the Articles of Incorporation, our By-Laws, and rules that the club may promulgate (from time to time). Club members may be expelled if the reason is justified and presented in writing to the president. Expulsion shall be by secret ballot, needing a two-thirds majority of those voting members present (at a regular meeting). Reinstatement of that member shall also be by secret ballot and require a two-thirds majority of those voting members present (at a regular session).

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## Article II – Meetings

Meetings will be held at the time and place prescribed by the president. In addition, the president may order special meetings upon the written request of any five club members. The notice of a special meeting shall be sent by regular postal service, e-mail, phone call, or text message. It shall arrive at least 24 hours before the time stated for the meeting; only such business as designated in the said notice shall be addressed at the special meeting.

## Article III - Dues

Provisions in Article VIII (Article of Incorporation as amended on (May 5th, 1980) to provide funds for current expenses require an annual assessment for all members. Dues are payable upon application for new membership. Current members' dues are payable without penalty by the first meeting in January. If the dues are not paid by April 1st, the member shall be dropped from the rolls. Every effort (within reason) will be made to inform members of past-due memberships.

## Article IV – Officers

**Elective Officers** of this club shall be a **President**, a **Vice President**, a **Secretary**, and a **Treasurer**. All elective officers must hold a valid amateur radio operator's license.

**Appointive officers** of this club shall be the **Trustee**, **Historian**, and **Club Editor**. In addition, these appointive officers may seek help from any club member to serve on the various committees, subject to the approval of the club president. All Planned actions, projects, or activities are permissible, provided the president is well informed. Any member may hold more than one position.

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## Article V - Elections

- Section 1 The officers of this club shall be elected for a term of one year by secret ballot. Full (voting) members present at the first meeting in **October** will conduct this vote. A majority of the voting members present are needed for the election of officers.
- Section 2 Vacancies between elections must be filled by ballot during the second regular meeting following the vacancy announcement or resignation.
- Section 3 Officers may be removed from office on a motion and vote of three-fourths of the majority members present, ***but no less than ten voting members is required***. The officer in question will not have a vote. This vote is to be conducted by secret ballot.
- Section 4 Elected officers of this club shall not be eligible to succeed themselves in office except upon a three-fourths majority vote of the voting members present. An elective officer shall be a qualified voter as described in Article V Section V.
- Section 5 Qualified voters shall be those full members whose dues are paid and current.

## Article VI – Duties of Officers

- Section 1 **The President** shall preside over all club meetings and conduct the same according to the rules adopted. He or She shall enforce the observances of the Articles of Incorporation and these by-laws. Decide all questions for order, sign official documents that the club adopts and none other, and perform all customary duties of the president's office, including appointing appointed officers designated in these by-laws.
- Section 2 **The Vice President** shall assume all duties of the president in the absence of the President.

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- Section 3 **The Secretary** shall keep a copy of the Articles of Incorporation and by-laws of the **East River Amateur Radio Club** and have the same with them at every meeting, whether regular or special. In addition, they shall notate all amendment changes and additions and permit the same to be consulted by members upon request. They also shall keep your record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, and read communications at each meeting.
- Section 4 **The Treasurer** shall receive and provide a receipt for all monies paid to the club. They shall keep an accurate account of all funds received and expended. They shall pay no bills without proper authorization from the club's officers constituting a business committee. At the end of each quarter, they will submit an itemized statement of disbursements and receipts. The treasurer will ensure that all checks written are required to have two signatures, and the signatures required will be from the club officers. The treasurer will have \$100 per month (non-accumulative) to be used by the officers as operating expenses if necessary. The treasurer will provide a summary report at each meeting.

## Article VII – Duties of Appointive Officers

- Section 1 **The Trustee** shall be responsible for the club station license if such license is granted. They shall be responsible for all the club's physical property and maintain a written record of all property serial numbers and locations, noting the original cost (if known). At the expiration of their term, they shall turn over all documents and physical property in their possession to their successor.

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Section 2     **Club Editor** They shall be authorized to collect, solicit, write articles, and secure information about club activities, the amateur radio activities of any members, or any matter of general interest about amateur radio. They may compile and assemble this information into a newsletter or any publication the membership desires. Publishing this material must have the express approval of the president and or the executive board for distribution to the general membership or other designated parties. They may incur expenses to purchase the material necessary for maintaining the publication. All costs are subject to the approval of the executive board.

Section 3     **The Historian** shall keep a club-provided book up to date with all printed material about the activities of the club or club members which appear in any newspaper, magazine, club newsletter, etc. They should arrange the material neatly and orderly; each entry should be complete with details, i.e., names, call signs, the occasion for the article or picture, and the publication. They shall collect, solicit, or purchase photographs taken by club members or other people who do not appear in any publications to enter them into the history book. Pictures obtained by purchase will be reimbursed by the treasurer for all costs involved but must have prior approval.

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## Article VIII– By-Laws Amendments

**Section 1** The By-Laws can be amended in the following manner:

- Any member may bring a proposed amendment before the membership as a motion. The motion will have to be approved by the majority of members present to be voted upon at the next meeting.
- After meeting the requirements of the above step, the proposed amendment will be voted on by the members present at the next meeting; if the amendment is accepted and approved. Finally, the Secretary will publish the new By-laws. A majority of voting members present are needed for the passage of the revisions to the by-laws

\*The East River Amateur Radio Club is a 501 (c) (3) and will conduct business as such. IAW our Articles of Amendment to the Articles of Incorporation dated April 6<sup>th</sup>, 1993.

President: John (Matt) Morris, KC8LGS

Vice President: David Sexton, AB8D

Treasurer: Jay Belt, K8CTI

Secretary: George (Hooger) Fisher III, W4OF